



ACCOUNTING 12

Course Outline

Welcome to Accounting 12 using Simply Accounting. This is an excellent course for those students who are serious about learning computerized accounting but it is quite demanding as well. Students will complete a number of projects using Simply accounting which requires students to have a solid knowledge of the double entry system - that is why Accounting 11 is a necessary pre-requisite to this course. Students will also complete a theoretical component as well. This course is setup as correspondence-type-course where students complete assignments in each of 4 modules (which include the projects) and will also have tests after each module.

Activation Assignment

As part of the new provincial government funding formulas for our centres, students **must complete** an **activation assignment** before they are formally enrolled into the course. The activation assignment demonstrates that the student is serious about their studies. Therefore, it is essential that you complete the activation assignment which is available on the school website. If you have any questions about this assignment, please don't hesitate to arrange to meet with your instructor. The link for the activation assignment is as follows:

<http://www.youlearn.ca/milesderksen.html>

Topics

The following topics will be covered:

- A. Merchandising Company
- B. Subsidiary Ledger System
- C. Columnar Journal
- D. The Special Journal System
- E. Cash Control and Banking
- F. Payroll Accounting

In addition, you will complete a number of projects using a recent version of Simply Accounting. The projects will give you a well-rounded introduction to the use of the program including creating an accounting system for a company from "scratch".

Assessment

This is how the course will be graded:

1. Section Assignments – 60%
2. Exams - 40%

Prescribed Learning Outcomes

To view the ministry prescribed learning outcomes for Accounting 12, please visit the following website:


<http://www.bced.gov.bc.ca/irp/welcome.php#>

Resources

The following resources will be used in this course:

1. Correspondence Materials – Modules 1 through 4
2. Simply Accounting (project book) by M. Purbhoo – Sage Premium 2010 (Available through the Learning Centre).
3. Simply Accounting 2010 or better – the software is available for in-school use at our Learning Centres. WE ARE UNABLE TO PROVIDE STUDENTS with a copy of the software for home use.


If you have any further questions about this course, please contact your course instructor (youlearn.miles@gmail.com) or visit our website.



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